

## When Should You Appeal?

Valid Reasons for Appeal	Action to Take
Order Delay	Reach out to CS to inform of waiting time
Address / Customer detail was incomplete	Reach out to CS to inform issue and request amendment
Customer requested later delivery	Screenshot of SMS / request as proof

Invalid Reasons for Appeal	Action to Take
Delayed by previous order	Reach out to CS to request cancellation of next order should there be a delay
Unable to locate pick-up / drop-off locations	Make confirmation calls to verify the details first



Do take note of the following:

- 1) To reach Pick Up location within <u>30 minutes</u> for Immediate Orders
- 2) To reach Pick Up location on the stated time for Scheduled Orders
- 3) <u>1 Hour Delivery Time Frame</u> after Pick-Up for Bike, Car and MPV deliveries
- 4) <u>2 Hour Delivery Time Frame</u> after Pick-Up for Van and Lorry deliveries

